

Finance and Facilities Committee Meeting

November 16, 2023

Meeting Minutes

Administrators Present: Tom Fortnum, Becci Leathery, Jeff Matzner, Jason Perrin, Josh Reynolds and Belinda Wallen

Board Members Present: Al Moyer, Michelle Smyers and Tim Seigman

Topics for Discussion:

1. Discuss Administration Building Window Replacement Project Bids

- a. Mr. Reynolds discussed with the committee the two project bids they received from Lobar Associates and ECI for the entire building as well as the front half and back half separately. He showed the committee a window similar to what would be replacing the current, original windows. Mr. Reynolds recommended that the District goes with ECI as the contractor for the entire building.
- b. This will go on the Board agenda as an informational item at the next Board meeting.

2. Discuss Kubota mower included on FY 23/24 Capital Improvement Plan

- a. Mr. Reynolds spoke to the committee about moving the Kubota mower to be included on the 23/24 Capital Improvement Plan.
- b. This will go on the Board agenda as an informational item at the next Board meeting.

3. Review Draft Five-Year Capital Improvement Plan FY 24/25 – 28/29

- a. Mr. Reynolds reviewed the draft of the five-year Capital Improvement plan with the committee and spoke about the projected items which include building repairs, property/building safety and security upgrades/enhancements, etc. The home side bleacher expansion project was moved to next year (24/25). Mr. Reynolds explained to the committee that nothing new has been added to the CIP; projects were shifted a year down and estimates were adjusted for inflation.
- b. Mr. Reynolds also discussed with the committee about the FIP projects at JGE and LE. He gave the committee an update on the dates and scopes for those projects.

4. Discuss Construction Project Manager Position

- a. Ms. Wallen let the committee know that the District will be reposting the Construction Project Manager position to continue the search for qualified candidates.

The next meeting will be held on December 21, 2023, at 4 PM in the Board Room at the Administration Building.